

NONCOMMISSIONED OFFICER VACANCY ANNOUNCEMENT

NEW YORK AIR NATIONAL GUARD

107th Airlift Wing
9910 Blewett Avenue
Niagara Falls, NY 14304-6001

UNIT: 107 Airlift Wing
Niagara Falls ARS, NY 14304-6001

POSITION TITLE: Command Chief
Master Sergeant

MAX AVAILABLE GRADE: CMSgt

ANNOUNCEMENT #: NF 13-19E

DATE: 8 March 2013

CLOSING DATE: 14 April 2013

AFSC: 9E000

AREA OF CONSIDERATION: **Statewide for all current Chief Master Sergeants and promotion eligible Senior Master Sergeants**

All candidates may apply who meet the basic qualifications for this position and who are eligible for membership in the NYANG.

SPECIALTY SUMMARY

(As outlined in ANGI 36-2109 2 June 2010 and AFECD 31 Oct 2012)

The Command Chief Master Sergeant serves as a member of the commander's staff to advise and assist in matters concerning enlisted members of the command or organization. Related DOD Occupational Subgroup: 152100.

SPECIALTY QUALIFICATIONS

- **KNOWLEDGE:** Knowledge is mandatory of: Computer Skills, Communication skills, verbal and written
- **EDUCATION:** For entry into this SDI, completion of high school or general educational development equivalence.
- **TRAINING:** Although not a prerequisite, prior completion of the ANG chief's Executive Course, and a CCAF degree (or civilian equivalent) is highly desirable. If not completed, selectee must attend the ANG Chiefs Executive Course, and the first available CCM orientation course no later than one year from selection.
- **MANDATORY AFSC ENTRY REQUIREMENTS:**
 - APTITUDE X: G- weight lift of 40 lbs
 - P-3 U-3 L-3 H-3 E-3 S-3
 - Applicants must be in the grade of Chief Master Sergeant or promotion eligible Senior Master Sergeants.
 - The appointment to CCM will be for a minimum of three years and only individuals who can serve the minimum tour will be considered by the board.
 - Must meet minimum USAF and ANG standards and overall image must exceed minimum standards.

- Must maintain a passing physical fitness assessment.

- **OTHER: Desired CCM Qualities:**

- Education,
- Community involvement,
- Military accomplishments,
- Interaction with senior leadership, peers and subordinates,
- Affiliated with professional organizations,
- Must be in total compliance with Air Force Core Values
- Availability of time above UTA and annual training requirements
- Mess Dress uniform is required

- **RESPONSIBILITIES:**

- Maintain liaison with the Wing Commander, Wing Staff, and State CCM
- Advise Wing Commander on quality-of-life issues and concerns of the enlisted force
- Functional manager of Wing First Sergeant program, to include selection process and oversight of the Wing First Sergeant Council, (refer to AFI 36-2113, The First Sergeant), Selects deployed First Sergeants
- Advise and assist in the Wing HRA selection process
- Understand and participate in the Wing force management plan concerning enlisted members
- Insure promotion ceremonies are accomplished
- Advise the Wing Commander concerning awards, decorations, and recognition programs. The CCM should compile information on a quarterly basis for tracking purposes.
- Forward all concerns and issues to State, Territory, District of Columbia, or First AF CCM and to NGB/CFC as appropriate.

APPLICATION PROCEDURES:

Applicants will prepare and forward a cover letter, resume, letter of intent, vMPF Record Review RIP, and current passing Physical Fitness score.

Complete application package must be received no later than close of business on the closing date of the vacancy announcement. Any application that is incomplete by the closing date will not be considered.

MAIL APPLICATION TO: 107TH AW FSS/FSMPM
9910 Blewett Avenue
Niagara Falls, NY 14304-6001
ATTN: MSgt Dawn M. Leiser

DISTRIBUTION:

107 MESSAGE RELEASE